



Mahatma Gandhi Vidyamandir's
Maharaja Sayajirao Gaikwad
Arts, Science and Commerce College

Malegaon Camp ,Tal Malegaon, Dist. Nashik(MS)
Affiliated to Savitribai Phule Pune University
PU/NS/ASC/004(1959)



INTERNAL QUALITY ASSURANCE CELL (IQAC)

A.Y. (2015-16)

MEETING

Proceedings of the meeting held on 04/08/2016.....

A meeting of the IQAC was held in the Principal's Cabin on 04/08/2016 at 3.00 P.M under the chairmanship of Dr. Subhash N. Nikam (Chairman IQAC).

The following members were present

1. Dr. Subhsh N. Nikam
2. Dr. B. S. Jagdale
3. Shri U. D. Lad
4. Mr. S. I. Ansari
5. Mr. D. J. Deore
5. Dr. K. S. Kokane
6. Dr. R. S. Nirwan
7. Mr. M. S. Bhandari
8. Mr. N. V. Nagare
9. Mr. R. H. Shelar
10. Shri . Ramesh Uchhit

At the outset Shri. U. D. Lad, coordinator IQAC welcomed Dr. Subhsh N. Nikam (Chairman, IQAC) and the other members of the IQAC to the first meeting of the IQAC for the year 2016-17. He also urged the members to support & strengthen the IQAC.

Then after the agenda items were taken up for the discussion

Agenda Item- 1. To read and approve minutes of the previous meeting

The minutes of the previous meeting held on 21/12/2015 was read out by Shri U. D. Lad , coordinator IQAC and was considered after the brief discussion and are approved by the members of IQAC.

Resolution 2: Planning of IQAC for the year 2016-17

Resolved that the plan of action chalked out by IQAC were as under. The chairman reported the plan of IQAC for the year 2016-17 as below.

- a. preparation of AQAR 2015-16 within time limit.
- b. evaluation of teachers by the students
- c. evaluation of departments
- d. To update library information
- e. To submit proposals for Major & Minor research projects to UGC and BCUD

- f. to organize training program for teachers and non teaching staff.
- g. to organize International , National seminars and conferences, guest lecture series
- h. Improving ICT facilities in the college
- i. commencement of new PG programmes in Maths, Physics, History and Psychology
- j. To conduct Remedial coaching classes for SC, ST, OBC and Minority students in the college.
- l. To strengthen the equal opportunity cell
- m. To promote research culture among the students through the Avishkar Science Exhibition
- n. To organize the soft skill development programme
- o. To arrange educational tours
- p. To conduct more extension activities through NSS and NCC
- r. To make ICT enabled teaching and learning process as a regular practice
- s. To strengthen placement cell
- t. implementation of UGC schemes.. etc

Agenda Item 3: Utilization of UGC funds received under 12th plan....

The IQAC of the college framed a committee to submit and look after the utilization of funds under the various schemes, which is governed by Dr. R.S. Nirwan. He reported about the progress of the various scheme and also informed about the submission of proposal for FIST in the month of May.

Agenda Item - 4: To Prepare AQAR for the year 2015-16

Mr. S. I Ansari informed the members that the AQAR (Annual Quality Assurance Report) be prepared at an early date and for that appropriate person be communicated and follow up be taken up. A sub - committee under the chair of Shri. U.D. Iad and the members including Mr. S. I Ansari, Mr. D.J. Deore and Dr. K.S. Kokane was formed. The IQAC framed the comprehensive Performa(s) for collecting the relevant information and statistical data from all the faculty, heads of the department, office personnel, library and other functional areas.

It was resolved that the subcommittee be framed to prepare AQAR for the year 2015-16

Agenda Item - 5: To prepare Academic Calendar for the year 2016-17

To execute various curricular and extra -curricular activities through- out the year smoothly in the view of quality enhancement the college authorities informed the members about the academic calendar. In this regard Mr. S. I. Ansari informed the members about the academic calendar committee of the college. Mr. A. M. Birari, Mr. M. B. Sonawane, Mr. Avhad.

Agenda Item - 6: Updating of library information ...

Mr. N. V. Nagare informed the members about the status of the library available database, computer systems, journals and periodicals. He was advised to submit the library related information as early as possible so as to meet the requirement of AQAR.

Agenda Item-7: Information regarding the Gymkhana activities

Mr. S. I. Ansari put the available information before the committee members. In this regards the chairman informed the members about the activities to be under taken by the gymkhana in the recent future.

Agenda Item – 8: collection of data regarding research publications

The co-ordinator informed the members about the research data required for the preparation of AQAR,

It is resolved that a format should be given to the staff members which includes research proposals, research publication in the journal and book published by the faculty . In this matter Mr. S. I. Ansari took the responsibility for the preparation of the format and its circulation through the IQAC.

Agenda Item – 9:

In this meeting Dr. R.S. Nirwan was invited to represent the various schemes of UGC run in the College.

The meeting ended with vote of thanks to the chair and the members of the IQAC, by Mr. S. I Ansari

Mr. S. I. Ansari
Asstt. Coordinator
IQAC

Shri U. D. Lad
Coordinator
IQAC

Dr. Subhash N. Nikam
Chairman
IQAC